

MBP access review and oversight process

Excerpted from Phase 1x: Addendum to Guidelines for UC Davis Research Ramp-Up/Down [May 7, 2020]

- MBP has developed Phase 1x SOPs that provide for physical distancing, disinfection, and safe-working-alone processes (if applicable) in adherence with campus guidelines.
- MBP Phase 1x SOPs have been reviewed by local governance and OR.
- Researchers will submit a research request form for access to Phase 1x work and will be confirmed to be compliant with their chair/dean authorization.
- Availability of services does not imply or confer authorization for researchers to resume MBP-based activities.
- MBP services will be denied to those researchers who abuse access privileges.

MBP PROJECT REQUEST FORM for Phase 1x

1. Please provide name of the Principal Investigator.

2. Indicate the MBP Facility required for this work (2nd Street, Cousteau, M3, GMRC, Quarantine).

3. Provide the project title and brief description of proposed project. Include specific services needed and indicate if the instrument or samples will be processed by MBP staff or researchers, or both.

4. List the person(s) who will be entering MBP if applicable...if not, indicate that no-one will be on-site.

5. Which of the following apply to the project (check all that apply):

- Research that must be maintained for the health and safety of human subjects.
- Research for which discontinuation would generate data and sample loss that would be effectively irreplaceable.
- Maintenance of critical animal populations and/or ensuring the ethical care and conduct of research with animal subjects.
- Maintenance and care of plant populations (including immortal populations of trees, strawberries, etc.) that are hard to recreate and represents decades of research.
- COVID-19 research with a timeline relevant to the current pandemic.
- Samples that already exist at the core and/or are generated under approved critical projects.
- Time-sensitive samples that can be transferred to core with no contact (per SOP).
- The project has been designated as critical and essential by chair/director/dean/VCR.
- The project has been allowed to proceed under Phase 1x by the VCR.

6. Add additional information for consideration (timeline, schedule of access, number of samples, etc).

APPROVALS

Signature or email requesting use of MBP research and/or services

[signature and title] **Principal Investigator** **Date**

Signature or email indicating authorization under Phase 1x

[Kent Lloyd, Director] **Mouse Biology Program** **Date**
MBP Director indicates that this work can be conducted in adherence with the MBP SOP.

Signature or email indicating authorization

[signature and title] **Department Chair or Dean of Principal Investigator** **Date**